

Southwest Foot & Ankle, LLC

REGISTRATION FORM

Today's Date: _____ Primary Care Physician: _____

PATIENT INFORMATION

Last Name: _____ First Name: _____ Middle Initial: _____

DOB: _____ Marital Status: _____

Home Phone: _____ Cell Phone: _____ Email: _____

Home Address: _____ SS#: _____

Occupation: _____ Employer/Phone#: _____

Who referred you to our office: _____

INSURANCE INFORMATION

(Please give your insurance card to the receptionist)

Person Responsible for bill: _____ DOB: _____ Address (if different): _____

Occupation: _____ Employer/Phone#: _____

Primary Insurance: _____

Subscriber's Name: _____ Subscriber's DOB: _____

SS#: _____

Group #: _____ Policy #: _____ Co-Pay \$: _____

Patient's relationship to subscriber: _____

Secondary Insurance: _____

Group #: _____ Policy #: _____

IN CASE OF EMERGENCY

Name of local friend/relative: _____

Relationship to patient: _____

Home Phone #: _____ Work Phone #: _____

The above information is true to the best of my knowledge. I authorize my insurance benefits be paid directly to Southwest Foot & Ankle, LLC/Dr. Brian C. Rell. I understand that I am financially responsible for any balance. I also authorize Southwest Foot & Ankle, LLC or insurance company to release any information required to process my claims.

Patient/Guardian Signature

Date:

LIFETIME SIGNATURE AUTHORIZATION

Dear Patient:

Southwest Foot & Ankle, LLC (SWFA) is pleased that you have selected this office to provide for your medical needs. SWFA is asking you to review the following Lifetime Authorization Statement. Please do not hesitate to ask a staff member for clarification on any part of this document. If you are comfortable with the document, please sign and date where indicated and return it to our receptionist. If you disapprove, SWFA certainly respects your right of refusal. However, please be aware that SWFA, without your legal signature, cannot file with your insurance carrier for the services you are scheduled to receive. Therefore, SWFA will have no alternative but to require that you be responsible for the cost of services rendered in full.

LIFETIME AUTHORIZATION STATEMENT

SWFA agrees to bill my health/auto insurance carrier and/or Medicare Part B whenever possible. I request my health/auto insurance carrier to pay SWFA directly all benefits due me related to my pending claim for medical and/or surgical services. I understand that SWFA does accept assignment for Medicare and payments will be directed to SWFA. I also understand that I will be responsible for all unpaid balances for services rendered, whether they are due to applicable co-payments, deductibles, non-covered services and items, unauthorized services, or any fees denied. Should the account be referred for collection procedures, I will also pay reasonable attorney’s fees and collection expenses.

CONSENT FOR TREATMENT

I authorize SWFA to treat as necessary for which my minor child or I are being seen. This includes, but is not necessarily limited to, injection, fracture care, casework, rehabilitation, or any other treatment deemed proper care of my injury or illness.

RELEASE OF MEDICAL RECORDS

I hereby authorize SWFA to release any medical information in connection with these services to any person or corporation which is or may be liable for all or any portion of the patient’s charges, including insurance companies, health care service plans, workman’s compensation carriers, to the extent necessary to obtain reimbursement. Also, to the patient personal physician, referring physicians, or primary care physician.

THE UNDERSIGNED CERTIFIES THAT HE/SHE HAS READ AND UNDERSTANDS ALL THE ABOVE, AND AS THE PATIENT, GUARANTOR, OR THE PATIENT’S RESPONSIBLE PARTY, AGREES TO AND ACCEPTS THE TERMS.

Signature of Patient/Responsible Party Date Health Ins. ID#
Beneficiary Name

Acknowledgement of Privacy Practices (HIPAA)

I, _____ have been offered a Notice of Privacy Practices to inform me of how Southwest Foot and Ankle will use and disclose my protected health information.

Signature of Patient or Legal Representative

Date

**PATIENT QUESTIONNAIRE
INITIAL EVALUATION**

Date: _____

Patient Name: _____ Date of Birth: _____

Family/Primary Doctor: _____ Phone: _____

Address: _____

Who referred you to our practice? (name & address please) _____

INSTRUCTIONS: Please complete the following questionnaire before you see the doctor. *Circle the word or phrase that best describes your situation. You may select more than one answer per question.* Answer the question in as much detail as possible. Write additional information in the margins. The information you provide will help your doctor to more accurately understand your problem(s) and develop an appropriate plan of treatment for your care. **THANK YOU.**

Age: _____ Sex: _____ Marital Status: _____ Handed: R/L _____

Height: _____ Weight: _____

Occupation: _____

What are you seeing the doctor for? _____

Duration of Symptoms: _____

When did the problem first start or when did the injury occur? _____

Is this injury work related? Yes / No

Have you seen a doctor in the past for this problem or injury? Yes / No If yes, who and when? _____

Explain in your own words how this injury occurred: _____

What treatment have you had? _____

TELL US ABOUT YOURSELF AND YOUR PAST MEDICAL HISTORY:

Circle anything listed below to which you are allergic:

- | | |
|------------------------|-----------------------|
| (A) No known allergies | (G) Codeine |
| (B) Penicillin | (H) Iodine/Betadine |
| (C) Tetracycline | (I) Radiographic Dyes |
| (D) Sulfa | (J) Adhesive Tape |
| (E) Morphine | (K) Other (Specify): |
| (F) Erythromycin | |

Circle any of the medical problems listed below that you have now:

- | | |
|---------------------------------------|-----------------------|
| (A) I have no known medical problems. | (M) Liver disease |
| (B) Hypertension | (N) Seizure disorder |
| (C) Coronary artery disease | (O) Thyroid disease |
| (D) Peripheral vascular disease | (P) Emphysema |
| (E) Adult onset diabetes | (Q) COPD/Lung problem |
| (F) Childhood onset diabetes | (R) Immune disorder |
| (G) Past heart attack | (S) Overweight |
| (H) Asthma | (T) Osteomyelitis |
| (I) Ulcers | (U) Blood Clot (DVT) |
| (J) Hepatitis A / B / C | (V) Osteoporosis |
| (K) Cancer | (W) Other (Specify): |
| (L) Tuberculosis | |

How much alcohol do you consume?

- | | |
|--------------------------------|--------------------------------------|
| (A) I'm a non-drinker | (E) An average of 1-2 drinks per day |
| (B) I'm a recovering alcoholic | (F) An average of 2-3 drinks per day |
| (C) I drink only occasionally | (G) An average of 3-4 drinks per day |
| (D) I drink weekends only | (H) More than 6 drinks a day |

Do you now, or have you ever smoked cigarettes?

- | | |
|---|--------------------------------|
| (A) Yes, I am currently a smoker
I smoke (circle one) _____
I have smoked for _____ years | 1 2 3 _____ packs/day |
| (B) No, but I used to smoke
I smoked for _____ years | |
| (C) No, I have never smoked | |

Do you now, or have you ever used drugs?

- | | |
|------------------|----------------------------|
| (A) Recreational | (C) Marijuana |
| (B) Cocaine | (D) Other (Specify): _____ |

Has anyone in your immediate family ever had any of the following? Circle the illness that apply.

- | | |
|-----------------------------|----------------------------|
| (A) None known | (I) Hypothyroidism |
| (B) Cancer | (J) Colitis |
| (C) Leukemia | (K) Bleeding tendency |
| (D) Stroke | (L) Asthma |
| (E) Hypertension | (M) Tuberculosis |
| (F) Coronary artery disease | (N) Seizure disorder |
| (G) Rheumatic fever | (O) Alcoholism |
| (H) Diabetes | (P) Other (Specify): _____ |

Have you ever had a blood clot? Yes No

TELL US ABOUT YOUR HEALTH IN GENERAL: Do you have any of the following? Circle YES or NO.

SYMPTOMS

COMMENTS

SYMPTOMS	Yes	No	COMMENTS
Chest Pain	Yes	No	_____
Dizziness	Yes	No	_____
Dry cough	Yes	No	_____
Productive cough	Yes	No	_____
Difficulty breathing	Yes	No	_____
Irregular heartbeat	Yes	No	_____
Swelling in the legs	Yes	No	_____
Lack of appetite	Yes	No	_____
Nausea	Yes	No	_____
Vomiting	Yes	No	_____
Diarrhea	Yes	No	_____
Constipation	Yes	No	_____
Abdominal cramping	Yes	No	_____
Varicose veins	Yes	No	_____
Bruising	Yes	No	_____
Bleeding	Yes	No	_____
Nose bleeds	Yes	No	_____
Joint pain and/or stiffness	Yes	No	_____
Muscle pain or muscle cramps	Yes	No	_____
Difficulty seeing	Yes	No	_____
Difficulty hearing	Yes	No	_____
Difficulty swallowing	Yes	No	_____
Difficulty sleeping	Yes	No	_____

Everything I have answered is true and correct to the best of my knowledge.

Patient Signature

THANK YOU FOR COMPLETING THIS PATIENT QUESTIONNAIRE.
IT WILL BECOME A PART OF YOUR PERMANENT MEDICAL RECORD
AT SOUTHWEST FOOT & ANKLE, LLC